



**MINUTES
REGULAR MEETING
January 12, 2015**

1. Chairman Chewcaskie called the meeting to order at 7:29 pm.
2. Chairman Chewcaskie read the statement in compliance with C.231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura, DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer and Chairman Chewcaskie.
4. Chairman remarks:
 - a. Appointment of Nominating Committee: Chairman Chewcaskie selected Commissioner Kelaher to Chair the Nominating Committee and selected Commissioner DaPuzzo and Commissioner Gabbert to serve as members on the Committee. The Nominating Committee will report their nominations of Chair and Vice-Chair at the February 17, 2015 Reorganization Meeting. Any Board members that wish to serve as Chair or Vice-Chair should contact the Committee prior to the Reorganization Meeting so the Committee can meet and select their nomination for Chair and Vice-Chair.
5. Approval of Minutes: December 9, 2014 Regular Meeting
December 9, 2014 Special Meeting

Commissioner DaPuzzo made a motion to accept the minutes as presented, Commissioner Gabbert seconded the motion. The following Commissioners voted in favor of passing the minutes: Bonagura, DaPuzzo, DePhillips, Gabbert, Plumley, Salazer and Chairman Chewcaskie. Commissioner Kelaher and Vice-Chairman Kasparian abstained.

6. There were no public comments.
7. Consideration for approval list of Resolutions dated January 12, 2015.
 - a. Consent Resolution for Resolution No. 02-2015 through 04-2015 was offered by Commissioner DaPuzzo and seconded by Commissioner Kelaher. All Commissioners voted in favor of passing Resolutions 02-2015 through 04-2015.

Resolution No. 02-2015 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for December 2014 and Health and Dental Benefits for January 2015 as follows: Payroll Account: \$196,871.01; Tax Deposit

Acct: \$88,854.06; Health Benefits Contribution-Employer: \$102,358.23; Health Benefits Contribution Employee: \$9,518.33; Dental Benefits: \$3,912.16; PERS and Contributory Insurance: \$27,171.29; Operating Account: \$292,620.74; General Improvement Account: \$168,137.53; 2010 WWT Project Account: \$50,446.63; 2014 WWT Project Account \$22,923.51.

Resolution No. 03-2015 – Designation of Public Agency Compliance Officer for 2015: The resolution designates Robert Genetelli as the Public Agency Compliance Officer for the Authority for the year 2015.

Resolution No. 04-2015 – Approval of TWA, East Gate Pump Station Replacement Project, Borough of Ho-Ho-Kus, New Jersey: This proposed sewer connection/extension is for the replacement of an existing pump station at East Gate Road in the Borough of Ho-Ho-Kus. The connection will contribute approximately 9,900 gallons per day of flow. Because this is a replacement of an existing pump station, there is no estimated increase in flow and no additional residential equivalent dwelling units. This resolution approves the application made by the Borough of Ho-Ho-Kus for the Project of the East Gate Road Pump Station subject to the fulfillment of certain terms and conditions by the Applicant as outlined in the Resolution.

- b. Resolution Nos. 05-2015 and 06-2015 were voted on separately from the Consent Resolution. Commissioner Kasparian offered the Resolutions and Commissioner DaPuzzo seconded it. Commissioner DePhillips stated for the record that he will be recusing himself from consideration and voting on Resolutions 05-2015 and 06-2015 due to the fact that his firm, Gibbons, PC, is the Bond Counsel to the Authority for this Bond Issue. The following Commissioners voted in favor of passing Resolution Nos. 05-2015 & 06-2015: Commissioners Bonagura, DaPuzzo, Gabbert, Kelaher, Kasparian, Plumley, Salazer and Chairman Chewcaskie.

Resolution No. 05-2015 – Resolution of the Northwest Bergen County Utilities Authority approving the Consulting Engineer Project Report and Certificates of the Consulting Engineer and Accountant in Connection with Various Sewer Improvements, including Upgrades and Improvements to the Authority's two existing incinerators.

Resolution No. 06-2015 – Resolution Providing for the Declaration of Official Intent under Treasury Regulation Section 1.150-2 to Reimburse Prior Expenditures related to Various Sewer System Improvements: This resolution states that the Authority expects to reimburse its expenditure of Project costs paid prior to the issuance of the project debt obligations with proceeds of its Project Debt Obligations. The project referenced is for various sewer improvements, including upgrades and improvements to the Authority's two existing incinerators. The maximum principal amount of the Project Debt Obligations expected to be issued to finance the Project is \$8,500,000.

- c. Commissioner DePhillips offered Motions 2015-01 and 2015-02, Commissioner Gabbert seconded the motion. The following Commissioners voted yes for the motion: Commissioners Bonagura, DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer and Chairman Chewcaskie.

Motion 2015-01 - Motion to grant a 90-day unpaid leave of absence for Christian Valtin, O&M Helper beginning January 2, 2015 and ending April 1, 2015.

Motion 2015-02 – Change Order No. 8 – Motion to approve Change Order No. 1 for Matina & Son, Inc. as prepared by T&M Associates for Contract No. 261A, Darlington Road Pump Station Valve Chamber Valve Replacement, in a net decrease amount of \$5,000.00 for an item not required.

8. Reports of Committees:
 - a. Finance Committee – Nothing further to report.
 - b. Personnel Committee – Nothing further to report.
 - c. Insurance Committee – Nothing further to report.
 - d. Operating Committee – Nothing further to report.
 - e. Building and Grounds – Nothing further to report.
9. Report of Treasurer – Mr. Hurwitz gave the Report of Treasurer: The report, reflecting investments as of January 15, 2015, is as follows. Approximately \$1.2 million is being held at TD Bank with no interest in lieu of fees. Approximately \$8.4 million has been invested in short term investments: \$3.1 million at the Bank of New Jersey with an interest rate of 0.75%; and the remaining \$5.3 million at TD Bank with an interest rate of 0.10% interest. \$670,000 is in a Bond Reserve Account at 5% interest in US Slugs, which will come due in 2 years.
10. Report of Counsel – Nothing further to report.
11. Report of Engineer – Nothing further to report.
12. Report of Executive Director – Nothing further to report.
13. Report of Superintendent – Nothing further to report.
14. Old business: Chairman Chewcaskie stated there is a strategic Planning meeting scheduled for January 24, 2015.

15. New Business: Commissioner Kasparian wanted to acknowledge the great job the Board did on the Service Charges and the hard work that went into bringing the rates down. He thanked Mr. Hurwitz and the Finance Committee for their work on the Service Charges.

Mr. Hurwitz noted that the next meeting will be the Reorganization Meeting which will be held on February 17, 2015. The meetings will be back on the 3rd Tuesday of the month schedule.

16. No public comments.
17. Motion to adjourn the meeting at 7:40pm was made by Commissioner Kasparian and seconded by Commissioner DePhillips. All Commissioners were in favor of adjourning the meeting at 7:40 pm.


Alison Gordon, Secretary